

BUFFALO FISCAL STABILITY AUTHORITY
Governance Committee Meeting Minutes
August 15, 2017

The following are the minutes from the meeting of the Governance Committee (the “Committee”) of the Buffalo Fiscal Stability Authority (the “BFSA” or the “Authority”) held on Tuesday, August 15, 2017 in the first-floor conference room of the Buffalo Market Arcade Complex. The meeting was called to order at 12:42 PM.

Committee Members Present

Chair R. Nils Olsen, Jr.
Secretary George K. Arthur

Committee Member Excused

Interim Vice-Chair Jeanette T. Jurasek

Additional Directors Present

Director Frederick G. Floss

Staff Present

Executive Director Jeanette M. Robe
Principal Analyst/Media Contact Bryce E. Link
Administrative Assistant Nikita M. Fortune
Senior Analyst II/ Manager of Technology Nathan D. Miller

Additionally Present

None

Opening Remarks

Committee Chair Olsen called the meeting to order. The agenda included:

- Review various policies of the BFSA and consider recommending the approval of the policies to the full board, and;
- Review various reports of the BFSA and consider recommending approval of the reports to the full board, and;
- Review the form of the annual Board self-evaluation and request submission to the directors for completion which ultimately will be filed with the Authorities Budget Office.

Committee Chair Olsen called a roll of the Committee members. A quorum was present. The meeting commenced.

Approval of Minutes

Committee Chair Olsen introduced Committee Resolution No. 17-01: “Approving Minutes and Resolution from December 7, 2016.”

Director Arthur offered a motion to approve Committee Resolution No. 16-01.

Chair Olsen seconded the motion.

Committee voted 2 to 0 to approve.

Policies Review

Chair Olsen advanced the agenda to review various policies and reports to be presented by Executive Director Robe.

Ms. Robe stated there were no substantial changes to the BFSAs policies and procedures from what was approved last year but offered to review them individually if the Directors wanted.

Secretary Arthur made a motion to take the policies collectively for approval.

Committee Chair Olsen seconded the motion.

The committee voted 2-0 to approve.

Chair Olsen noted for the record that The Lobbying Policy does not preclude Directors from speaking with individuals in Albany or Buffalo regarding matters under the purview of the authority.

Ms. Robe stated the annual Board of Directors self-evaluation as approved by the ABO has been provided and should be sent back to the BFSAs office. The results will be discussed at the September Governance Committee meeting before the documents are sent to Albany for filing.

Secretary Arthur made a motion to approve the distribution of the board self-evaluation forms.

Chair Olsen seconded the motion.

The Committee voted 2-0 to approve the motion.

Adjournment

Chair Olsen noted there was no new business to discuss.

Secretary Arthur motioned for adjournment and Chair Olsen seconded the motion; carried 2-0. Meeting adjourned at 12:50PM.