
**EXECUTIVE DIRECTOR SEARCH COMMITTEE MINUTES
BUFFALO FISCAL STABILITY AUTHORITY
Monday, April 20, 2009**

The following are the minutes from the Buffalo Fiscal Stability Authority's Executive Director Search Committee meeting held on Monday, April 20, 2009, in the first floor conference room of the Market Arcade Building, located at 617 Main Street, Buffalo, New York 14203. A Notice of Meeting was disseminated to the public and press.

Committee Members Present: Johnstone, Giardino & Mertz

Additional Attendees Directors Arthur, Kolkmeier & Townsend and director nominee Mesiah

Staff Present: Link & Miller

The Buffalo Fiscal Stability Authority's Executive Director Search Committee meeting was called to order at 3:01 PM by Committee Chair Johnstone. She called a roll of the members. Finding a quorum present, the meeting commenced.

Opening Remarks

Director Johnstone summarized the meetings agenda which included the following:

- A call for an Executive Session to discuss personnel issues.

Call for Executive Session

Director Giardino recommended a call for Executive Session to discuss personnel issues.

Motion to enter into Executive Session by Giardino, second by Mertz. Approval 3-0 to enter into Executive Session.

At 3:02 PM, the Committee exited the public meeting to enter into an Executive Session.

Executive Session

The session started at 3:45 p.m.

In attendance: Chair Johnstone, and committee members Mertz and Giardino.

Also attending in person: Director Arthur and Director-Nominee Mesiah and Executive Director Mitchell. By telephone Vice Chair Townsend.

The committee reviewed 42 resumes and selected 9 candidates for telephone interviews to be scheduled for Friday April 24th and Monday April 27th. It is anticipated that following the telephone interviews the Committee will select a smaller number of candidates to be invited for personal interviews to be held on May 11th. Ms. Mitchell will set up the telephone interviews and advise on the schedule to members of the Committee and any other director who might be interested in joining the calls.

Session ended at 4:25 PM.

Exit From Executive Session

At 4:37 PM the Committee members reentered the first floor conference room. Committee Chair Johnstone asked for a motion to exit the Executive Session.

Motion by Mertz, second by Giardino. Approval 3-0.

Director Giardino asked for a motion to approve the procedures as discussed in Executive Session and to invite eight of the applicants for an interview.

Motion by Johnstone, second by Mertz. Approval 3-0.

Adjournment

Committee Chair Johnstone entertained a motion to adjourn which was carried unanimously. The meeting adjourned at 4:40 PM.