

BUFFALO FISCAL STABILITY AUTHORITY

RESOLUTION NO. 06 – 60

APPOINTMENT OF RECORDS MANAGEMENT OFFICER

WHEREAS, Chapter 122 of the Laws of 2003, as amended, which created the Buffalo Fiscal Stability Authority (“BFSA”) provides that the directors shall appoint officers and agents as it may require; and

WHEREAS, the BFSA is a local government under Article 57-A of the Arts and Cultural Affairs Law (“A&CAL”) and Section 57.19 of the A&CAL requires local governments to promote the management of records and requires that each local government designate a records management officer (“RMO”) to coordinate the development of its own records management program; and

WHEREAS, the New York State Archives Office has advised that the BFSA is eligible for grants and other records management services upon the appointment of an RMO and the adoption of a records retention and disposition schedule; and

WHEREAS, the BFSA employed Robert M. Tocker, Senior Analyst, who dealt directly with the BFSA’s records storage material and was appointed Records Management Officer in Resolution No. 04-49; and

WHEREAS, Mr. Tocker has resigned from the staff of the BFSA; and

WHEREAS, it is recommended that Nathan D. Miller, BFSA’s Executive Assistant/Office Manager, be appointed to replace Mr. Tocker, as Mr. Miller has also been involved in State approved records management training,

NOW THEREFORE BE IT RESOLVED, that Nathan D. Miller is hereby designated as the Records Management Officer for the Buffalo Fiscal Stability Authority until such time as his resignation, removal or death.

This Resolution shall take effect immediately.

Approved September 28, 2006

/S/Richard A. Stenhouse, Secretary