

**BUFFALO FISCAL STABILITY AUTHORITY  
LOBBYING CONTACT POLICY**

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It is the policy of the Buffalo Fiscal Stability Authority (the “BFSA”) to maintain a record of all contacts by lobbyists, pursuant to Public Authorities Law Title 12-A of §2987.

A “lobbyist” is hereby defined as, “...every person or organization retained, employed, or designated by any client to engage in lobbying. The term shall not include any officer, director, trustee, employee, counsel or agent of the State, or any municipality or subdivision thereof of New York when discharging their official duties, except those officers, directors, trustees, employees, counsels, or agents of colleges, as defined by section two of the education law.”

“Lobbying” is hereby defined as, “...any attempt to influence: (i) the adoption or rejection of any rule or regulation having the force and effect of law by the BFSA, and (ii) the outcome of any rate making proceeding by the BFSA.”

“Contact” is hereby defined as, “...any conversation, in person or by telephonic or other remote means, or correspondence between any lobbyist engaged in the act of lobbying and any person within the BFSA who can make or influence a decision on the subject of the lobbying on behalf of the BFSA, and shall include, at a minimum, all members of the governing board and all officers of the BFSA.”

Each director and employee of the BFSA is hereby directed to make a contemporaneous record of a contact by a lobbyist where in the reasonable judgment of such director or employee, the lobbyist is attempting to lobby the BFSA, whether directly or indirectly. Such record shall include the date and time of the contact, the identity of the lobbyist, and a general summary of the substance of the contact.

The BFSA shall appoint an officer to whom all records shall be delivered. The officer shall maintain the records for no less than eight years in a filing system that will be useful in determining whether decisions of the BFSA were influenced by such lobbying contacts.

This Lobbying Policy may be amended by the BFSA at any time.

Any applicable matters not otherwise addressed by this policy shall be interpreted consistently with Section 2987 of the Public Authorities Law.

Reaffirmed: July 12, 2018